



2016 AGM

***Held on
22nd February 2017
7.00pm***

REPORT BOOKLET

2016 School Annual Report

St Bernadette's is a co-educational school, catering for students from Reception to Year 5 in the St Ann's Parish and neighbouring suburbs, in Adelaide, South Australia. Founded by the Dominican Sisters in 1952, St Bernadette's continues to educate students in the Dominican tradition where the Four Pillars of Dominican Spirituality - Ministry, Study, Prayer and Community, are evident in the daily life of the school. With an enrolment of 116 students, St Bernadette's is a community oriented school which aims to provide a safe and personalised learning environment for all students. Our school community is enriched by families from nineteen different cultural backgrounds and we celebrate the diversity and learning opportunities this multicultural environment affords all our students. Working in close partnership with families, we are able to create a caring and co-operative environment that is supportive of all students. St Bernadette's School strives to provide high quality Catholic education which enables all students to reach their potential. Programmes offered in and out of the classroom are designed to promote a love of learning and to enable all learners to achieve success. In addition to a rigorous curriculum programme which includes Italian and Performing Arts, we presently offer: Specialised Reading Support and Wellbeing programmes, individual music tuition (available to interested students), after school netball, soccer, basketball and cricket competitions, Student Representative Council (SRC) and Out of School Hours Care. Our classrooms are dynamic and contemporary learning spaces, all fitted with interactive whiteboards, computers and Sound-field systems to enhance the learning for all students. Our school boasts a small but strong Parents and Friends Committee which undertakes various fundraising and community building activities. St Bernadette's is a part of the South West Region of Catholic schools which provides a pathway for students from Reception through to Year 13 in conjunction with Cabra College, Sacred Heart College and Marymount College.

School Board Report

As a Deputy Chairperson of the St Bernadette's School Board, it is my honour to respectfully present this annual report to the school community on behalf of the Board. The members of your School Board are proud to serve the whole school community and promote the Catholic beliefs, rituals, and values together with the Dominican spirituality.

2016 has been an exciting year for St Bernadette's school. We had wonderful events during the year such as Sports Day that have seen excellent participation from parents and staff. There's been physical improvements around the school such as the sand pit with a waterbed and a new shade sail that has brought wonderful new play experiences for the children.

The School Board this year has had a wonderful year with having more members than years before which makes for louder and more enjoyable meetings as long as they start and finish on time. This year we welcomed new members: Belinda Mathews, Michael Patriarca, Kylie Minervini and James Kho.

Being part of the Board is only a small time commitment and is very rewarding. Although we have increased our numbers this year we would like to invite and encourage any parents with an interest to take the time to attend a meeting and see if they would like to join the Board.

On a final note, I would like to say how rewarding it is to get involved in school activities and I would like to encourage others to volunteer.

Joshua Clayton

FUNCTIONS OF THE SCHOOL BOARD

The functions of the School Board are prescribed by the Catholic School Board Constitution as follows:

- The promotion of Catholic education;
- The active promotion and support of the Catholic ethos of the School;
- Planning for the present and future operation of the School, in accordance with the relevant CESA policies and procedures;
- The management of the School's finances, including the approval of the annual budget, and the endorsement of School Fees, in accordance with the CEO directive;
- Advising the Principal with respect to the formulation and review of School policy, and to respect the Principal's role in the management of the School;
- Ensuring that the School Community, the Parish, the P&F Association and other interested parties are aware of the Board's activities and decisions;
- That the Board is a liaison agent between the School and the School Community.

St. Bernadette's School Board For 2016

- President: Fr. John
- Executive Officer: Denise McGrath
- Chairperson: Joshua Clayton
- Deputy Chairperson: David Adams
- Secretary: Chrissy Manolakis
- Finance: Con Tsimiklis
- Member: Belinda Matthews
- Member: Fiona Davies
- Member: Jo Hentschke
- Member: Yog Raj Rai
- Member: Sherryl Delaine
- Member: James Kho
- Member: Kylie Minervini
- Member: Michael Patriarca
- Staff Representative Lynda Moser

Leadership Report

2016 started with families being invited to “have a chat “with their child[ren]’s teacher before the school year started. It was an opportunity for parents/caregivers to share their wisdom and hopes for their child[ren] with the class teachers.

This coupled with the first two weeks being assigned to a Wellbeing Programme focussing on: building relationships, connecting students within their class and with the wider school community, creating each child’ safety network and establishing class agreements laid a strong and positive foundation to learning and being “Community” for the remainder of this year. This Year’s theme “*A Grateful Heart*” also enriched our school community with its focus of being aware of all the positive things in our lives by being thankful **in** all things, not **for** all things, and trying to be people of hope. Classes were also involved in Lenten liturgies which helped them to focus on the lives of people in poorer countries and gain an understanding of how our fundraising can support Caritas in setting up projects that will help empower communities to become self-sufficient.

We were fortunate to have the Adelaide Crows come to our school and run a workshop on “Growing with Gratitude” with all the students. The children were fascinated and the programme fitted in so well with our theme. The players shared the following Five Habits of Happiness: *An Attitude of Gratitude, Random Acts of Kindness, Positive Reflection, Being a Wellbeing Warrior and Operation Home Service.*

Leadership (Cont.)

They discussed with the children that learning these simple habits helps to develop the life skills needed for a healthy and successful life, which are Gratitude, Kindness, Mindfulness, Optimism and Happiness.

Throughout the year we have had many events where the Dominican Pillar of Community was certainly visible in our school, strengthening relationships and promoting a sense of belonging, including the following:

Harmony Day – Our Diversity Is Our Strength

“We are one, but we are many and from all the lands on earth we come...”

The children thoroughly enjoyed celebrating Harmony Day and it was delightful having many students and even some parents wear their National Dress for our afternoon events. It was very enlightening also to hear more about their cultural practices and how they value both their home country and Australia.

Then our school continued celebrating Harmony Day that evening by enhancing Mitcham Council’s celebrations with “song”. Many of our students and their families came along and sang “*We are Australian*” to over 20 people and their families who were naturalised and many other spectators. They did an amazing job and we are thankful to the families taking this time to give to the wider community.

Our school community is so blessed by being multi-cultural as we all have so much to offer one another!

Holy Week

Each year the whole school gathers to re-enact the last few days of Jesus’ life from his triumphant entry into Jerusalem to his death on the Cross and burial. Classes put a lot of effort into recreating the events with reverence. For some of our children this is their only experience of the Easter story – a story of Christian hope - through the resurrection!

CATHOLIC EDUCATION WEEK - (13th May to 20th May)

The key message of Catholic Education Week for all Catholic schools in South Australia was – ***Where Every Child Matters***. Catholic Education Week was an opportunity for all Catholic schools to celebrate our distinctive mission and share things that are special about our schools and ethos with families, parish and the wider community.

As a Catholic school, we are called to do more than just pass on the faith: we are invited to translate our faith into deeds so we are truly living God’s Word. Influenced by Pope Francis’ encyclical – *Laudato Si* – St Bernadette’s staff and students were involved in a variety of activities that helped us see how we are linked to God, to each other and to all of creation - and inevitably to come to a realisation that creation is God’s gift to us, full of beauty and wonder, and it belongs to everyone. So let us work together to live out the message of Jesus... to create a better world for future generations where we take care of, respect and value our ‘common home’.

Catholic Education Week (cont.)

Our school celebrated Catholic Education Week with a whole school liturgy and an Open Morning where families were invited to morning tea and to visit all classrooms. Other activities included student artwork: self-portrait on bunting (displayed around the school), Bunnings incursion for all classes, "Rocky" riverbed activity (gold coin donation), Teddy Bears Picnic at school for both R/1 classes, Yrs. 3-5 Excursion, Rec/Yr. 1 Assembly and "Enjoying the Environment" Activities

Catholic Education Week and NAPLAN were both in Term 2 where our Dominican Pillar focus happens to be the Pillar of Study.

Mother's and Father's Day stalls

Each year the students really enjoy being able to buy a Mother's Day/Father's Day gift at school and we are sure that their presents would have bought smiles to their [special person's] faces!

Thank you to the families who helped with these events by donating gifts and a very special thankyou to the mums who organise such events so that they run smoothly.

Swimming Week

It's our second year of having swimming lessons and it was great to see how confident most children were in the water and to see how their skills had improved throughout the week. Special thankyou to staff and volunteers who ensured that this week went so smoothly, WELL DONE!!!!

Sports Day

This year Sports Day was held at school on our oval, and despite a few showers in the morning, the day was a huge success - thanks to Mrs Lagana, the staff and our wonderful parent helpers.

St Bernadette's team won both the Sports Shield and Spirit Shield - a first!

Sport Teams' Hats

This year all children were given their Sports' hats that they could wear on their PE days and they were very excited about using these hats to further identify their teams!

New Sports Shed

Half way through the year our Parish kindly gave us the use of the huge garage in the Parish carpark and we decided to use it as our Maintenance shed and as a storage space for our large Sports equipment. We also decided that we would use the large shed near to sandpit as our Sports equipment storage area as we have so much equipment that our Sports room was overcrowded!

In fact when Megan, Peter and Bernie transferred all this equipment over we found some that we couldn't even recall having. Our school is so blessed by this abundancy of wide range of sports equipment and we know that our children will love being able to access it more freely during their play times too.

New Sports Shed (cont.)

Thanks to Peter and Bernie for being such great removalists and a special thank you to Megan for organising the new storage area so professionally!!!

Sandpit Upgrade

With the help of our students' ideas our sandpit has been upgraded and children now have an exciting water play area and the cubby house is in high demand.

Frog Pond

This is another development, led by Jackie Hodgson and created by our children that has all students fascinated. Jackie applied for a small grant early in the year and then the senior students designed the project. They measured the pond, dug out the soil, and with the help of Jeremy Gramp [frog pond expert] finally finished it by the end of the year. Erin Coppins gave us goldfish as a farewell gift and they have thrived over the Christmas holidays. We are "waiting" for some frogs to make it their home and we know that when the students hear the first "croak" they will be so excited!!!

Movie Night

Once again P&F has created such a great family night at the movies. We think that it was the best response so far with many families coming along to enjoy the double movie session in the Parish hall. A special thankyou to Fiona and Stephen Davies for turning the hall into a theatre and for ensuring that the night ran smoothly. Special thanks to Michelle, and Belinda for helping with serving food and beverages. And thankyou to Michael and Jo for letting us use their coffee machine: delicious coffee!!!!

The Pillar of Ministry in action:

Our Garden Market

This year the Year 3/4 class, Mrs Jones and Miss Coppins had a Garden Club and twice a week they looked after our garden. They planted flowers, fruit and vegetables and made sure they had enough water to grow. In 4th Term we held our "Market Day" and it really showed that our students want to make a difference to others' lives. They spent many hours preparing their stalls and were very excited about selling their wares. Students, staff and families created an amazing atmosphere where everyone was having fun selling, purchasing, eating and chatting with one another!

Huge thank you to everyone: You raised \$454.65 for Catholic Charities.

St Vincent de Paul

During 2016 we continued our support of the St Vincent de Paul Winter Appeal and the Parish Giving Tree. In addition, Miss Coppins and the Yr 3/4's organised a successful Biggest Morning Tea.

The Pillar of Prayer

The Pillar of Prayer was visible in our classrooms and our school liturgies throughout the year. Parents were invited to class prayer and students were encouraged to give thanks to God for the graces in their lives and to pray for the less fortunate. During Term 3 families were invited to add prayers from different faiths on the Prayer Board in the Front Office.

Journey to Emmaus

The Year 5's participated in the Journey to Emmaus Programme which offers an opportunity over 3 days throughout the year to befriend students from 4 other Parish schools in our region in readiness for Middle school. Our school hosted the first day with over 140 students descending on our school grounds!

Our Year 5 Choir

Sadly, these students missed out on performing at the Festival Theatre due to electrical storms but fortunately they were able to participate at a twilight concert later in the year.

Our Year 5 students who were able to come along spent several hours rehearsing, then after a short break performed beautifully! Throughout this time, they represented our school so well with both their behaviour and singing!

Sacraments

St Bernadette's supports the Parish Sacramental Programme. We had 5 students celebrate First Reconciliation and 6 students celebrated First Communion/Confirmation.

LAP Volunteers

Sadly we lost 2 longstanding volunteers this year who have supported many students with their learning and music respectively over many years. Mr Baker passed away after a short illness and Sr Lourdes moved interstate to be with her community. We are grateful for the time they volunteered at our school. Sr Lourdes turned 80 this year and the school was involved in a special Mass in her honour.

Staff Professional Development

Our main focus for this year has been based on Visible Learning with an emphasis on quality feedback to students. Each teacher had set goals within this domain focusing on developing their skills in involving students with quality feedback. In order to gather data on this, earlier in the year students were surveyed on the quality of feedback that they perceive they are experiencing within their learning journey.

Teachers used this data to inform their practice and guide them in defining their professional development. Throughout the year teaching staff were also involved in high quality Instructional Rounds training involving three schools. We spent two days learning, gathering non-judgemental data during Literacy blocks, reflecting on this, identifying patterns and giving suggestions for improvement.

Staff Professional Development (Cont.)

Then throughout the year each school underwent such an Instructional Round gathering data on their professional pedagogies with the goal of improving current teaching practices.

Our school's data was collected on quality feedback and the data indicated that since our last Instructional Round carried out in October 2015 there has been a marked improvement within this area of Visible Learning.

Staff will continue to focus on quality feedback next year as well as other Professional Development.

2016 Annual improvement plan

At our last School Board meeting we presented a report on our Annual School Improvement plan. We have achieved nearly all of our targeted goals :

- Teachers' learning programmes based on students' data from Reading levels Pat M and Pat R and class based assessments
- Visible Learning is central to these documents with WALTs and WILFs.
- Students being more aware of Learning Intentions in Maths and English
- Detailed IEPs based on current data and reflecting clear learning intentions
- Staff achieving their Professional Learning goals

Our goal of involving families in prayer class time has had limited success and next year we will pursue this further.

The end of the Year

Our last student day for 2016 was Wednesday beginning with our End of the Year Mass and culminating with Carols evening. Then on the following two days teachers gave a highly detailed student handover, including 2017 Individual Education Plans ready for 2017 and also mapped out the curriculum for 2017.

The above report is only a "snapshot" of the year but it does highlight the excellent and diverse life here at St. Bernadette's school.

Thankyou students, families and staff for working in partnership, ensuring that 2016 was a brilliant year and that we continue to be a safe, happy learning environment for all.

Surveys

Family:

Throughout the year we carried out a couple of surveys but sadly only a few families responded. 16 families opened our electronic “End of Year” survey but only 6 completed it. Within the 6 participants’ responses there were many celebrations shared. Feedback provided of our staff was very positive with feedback specific to the high levels of respect and encouragement they provide our students. All respondents spoke highly of our See Saw app, enjoying the opportunity to see what was happening in the classroom, however all agreed they would like to see more regular updates posted. Community events also received positive feedback of being welcoming and inclusive throughout the survey, with one family commenting the change of venue for this year’s Sports Day to school, made the event more accessible to our community.

The Overall Satisfaction for the Year scale was four parents very satisfied, two parents satisfied and none unsatisfied.

Students:

We received feedback from 47 students’ surveys, from grades 3 – 5. Overall they indicate that they had a great year with a significant majority enjoying their learning journey from all activities listed such as Book Week, sports clinics and charities. When given the opportunity to highlight what the students enjoyed most this year, these were their responses:

- Market Day stall
- Sports Day and sports clinics
- Italian and music lessons
- Dance and yoga
- Swimming Week
- Roald Dahl activities, including making dioramas and watching the BFG
- Being with their friends and class groups
- Journey to Emmaus
- Leadership opportunities and responsibilities
- Art
- The new sandpit area

The students were also given the opportunity to provide suggestions for what they would like to see in 2017;

- Science
- New laptops
- More sports clinics
- Netball carnival
- Tennis
- More excursions /incursions
- A swing in the playground
- Christmas stall
- School fair /fete
- Football and tennis teams
- The basketball ring to be extended to full height
- The frog pond finished
- More sandpit toys

Surveys (cont.)

Staff:

Instead of surveying staff this year we incorporated it with the Staff Appraisal process and staff were asked to grade their overall satisfaction from 1 to 10 with 10 being the most satisfied.

We collated the following results

score	Number of staff
6	4
7	6
7.5	2
8	3
9	1

Each staff member also shared their celebrations and challenges which were pertinent to them within their position. Then we [Leadership and individual staff member] recorded a plan of action for 2017 to address any concerns and future growth.

NAPLAN

NAPLAN testing is one of a number of assessment tools used to track the progress of our students here at St. Bernadette's. We use these results to inform our teaching and assist us in planning learning programs that meet the students' individual needs.

In 2016 100% of our Year 3 and Year 5 students were involved in NAPLAN testing and all showed a genuine commitment and work ethic during the NAPLAN testing.

The overall results indicated that in both years 3 and 5 all but 2 of our students reached the National Benchmark in all areas.

The Year 3 cohort recorded 100% achievement of the National Minimum Standard in Reading, Writing, Spelling and Grammar & Punctuation and 95% achievement in Numeracy.

The Year 5 cohort recorded 100% achievement of the National Minimum Standard in all areas of NAPLAN testing, Reading, Writing, Spelling, Grammar & Punctuation and Numeracy.

YEAR 3

School Mean Scores – Proficiency band and % of students who achieved at or above National Minimum Standards (NMS)

Component	Mean Score			Mean Scores as Proficiency Band			% of Students who achieved the NMS		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Reading	434.9	451.6	424	5	5	4	95	100	100
Writing	379.9	412.1	412.4	4	4	4	89	100	100
Spelling	454.3	455.1	425.3	5	5	4	100	100	100
Grammar and Punctuation	430.2	419.4	436.5	5	4	5	100	100	95
Numeracy	408.2	403.2	383.6	4	4	4	100	94	95

NOTE:

Aggregate values are not reported for schools with less than 5 students contributing to the aggregate of interest.

Year 5

School Mean Scores – Proficiency band and % of students who achieved at or above National Minimum Standards (NMS)

Component	Mean Score			Mean Scores as Proficiency Band			% of Students who achieved the NMS		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Reading	492.2	493.6	545.1	6	6	7	100	91	100
Writing	447.4	443.7	491.5	5	5	6	79	82	100
Spelling	501.4	485.9	522.1	6	6	6	95	82	100
Grammar and Punctuation	497.8	453.5	545.3	6	5	7	89	91	100
Numeracy	486.5	467.9	512.8	6	5	6	100	100	100

Teaching staff numbers and FTE teaching staff numbers

Teaching staff	11
Full-time equivalent teaching staff.	8.5
Non-teaching staff	9
Full-time equivalent non-teaching staff.	4.5

Teacher Qualifications:

- 100% Bachelor of Education
- 3 Masters degrees
- 3 Graduate Diplomas
- 8 Graduate Certificate in Religious Education

Professional Learning Goals of teaching Staff

All teachers have a set of documented and regularly reviewed goals related to both performance and development. They are supported in working towards these goals, including through access to high quality professional learning. Throughout the year each teacher gathers data and evidence which is then used to reflect on and evaluate their performance. They also receive regular formal and informal feedback on their performance. This includes a formal review against their performance and development goals at least annually, with verbal and written feedback being provided to the teacher

2016 Enrolments

Total enrolments	117
Girls	56
Boys	61
Full-time equivalent enrolments	117
Indigenous students	0%
Language background other than English	48%

Year Level	Number of students
Reception	16
Year 1	30
Year 2	15
Year 3	23
Year 4	19
Year 5	14

SES: St Bernadette' SES score is 98

The School's SES score is worked out by deriving this information from our families:

- Occupation dimension /3
- Household Income dimension /6
- Education dimension /3
- Family Income dimension /6

Student attendance rate 93%

Reception	93%	Year 3	93%
Year 1	91%	Year 4	94%
Year 2	94%	Year 5	95%

Please Note: This information is based on the number of school days that students are required to attend against those days taken as absence.

Our current practice of monitoring students' absences involves the following steps

- Each morning teachers record the class roll and record the absences straight onto CESIS.
- Office staff contact those students' families if there is no known reason for extended absences
- Class teachers inform the Leadership Team if children are away frequently and/or if there is a pattern in their absences, such as every Tuesday.
- Leadership team contacts the family to discuss the issue and supports them if necessary.
- If the problem is serious and persists then the Leadership Team contacts the Attendance Officer so that it can be followed through.

It's excellent that most of our families inform the school and explain why their child is away. This is important so that we can work together ensuring that all students are safe.

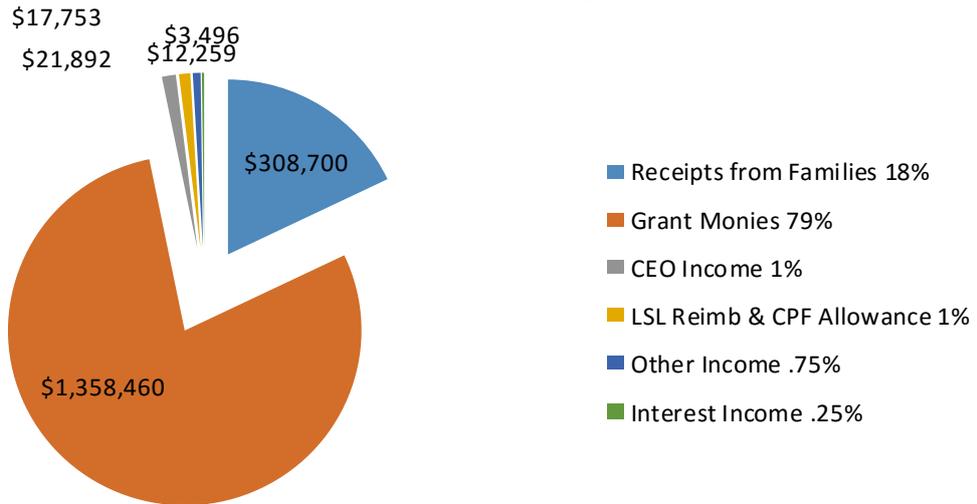
Year Five Students starting their next phase of their Learning Journey...

Students	School Destination
3	Sacred Heart Middle School
3	Cabra
1	Marymount
7	Other Schools

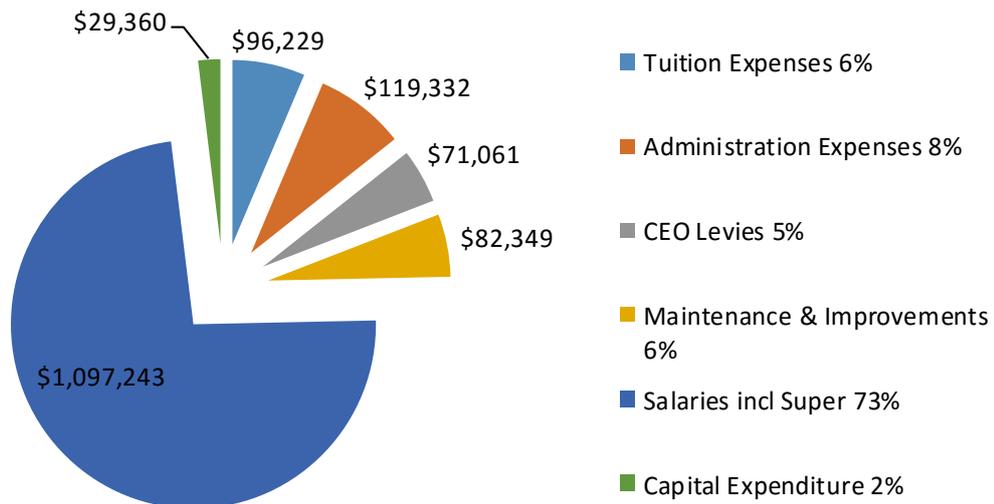
Finance Report

CASHFLOW REPORT	AS AT: 30-12-16		
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>
<u>Income</u>			
Receipts from families	\$ 308,700.19	\$ 349,296.00	-\$ 40,595.81
Grant Monies	\$ 1,358,460.00	\$ 1,350,258.00	\$ 8,202.00
LSL Reimb and CPF Allow ance	\$ 17,753.00	\$ 4,100.00	\$ 13,653.00
CEO Income	\$ 21,892.71	\$ 26,000.00	-\$ 4,107.29
Other Income	\$ 12,259.66	\$ 11,200.00	\$ 1,059.66
Interest Income	\$ 3,496.83	\$ 1,000.00	\$ 2,496.83
	\$ 1,722,562.39	\$ 1,741,854.00	-\$ 19,291.61
<u>Tuition Expenses</u>			
Tuition Salaries incl Super	\$ 1,084,125.50	\$ 1,139,438.20	-\$ 55,312.70
Stationery and materials	\$ 13,045.70	\$ 16,529.00	-\$ 3,483.30
Other Tuition Expenses	\$ 83,184.40	\$ 94,168.00	-\$ 10,983.60
	\$ 1,180,355.60	\$ 1,250,135.20	-\$ 69,779.60
<u>Administration Expenses</u>			
Salaries and Super	\$ 13,118.49	\$ 148,641.29	-\$ 135,522.80
Maint, Garden, Clean	\$ 82,349.29	\$ 81,175.00	\$ 1,174.29
Utilities, Rates, Rent & Telephone	\$ 49,814.55	\$ 62,500.00	-\$ 12,685.45
Insurance	\$ 27,323.16	\$ 19,000.00	\$ 8,323.16
CEO Levies	\$ 71,061.71	\$ 70,298.00	\$ 763.71
Other Admin	\$ 42,195.99	\$ 50,600.00	-\$ 8,404.01
	\$ 285,863.19	\$ 432,214.29	-\$ 146,351.10
<u>Current Liabilities</u>			
Overpayment Control A/c	\$ 10,325.69		\$ 10,325.69
GST Payable A/C	\$ 70.77	\$ -	\$ 70.77
	\$ 10,396.46	\$ -	\$ 10,396.46
<u>Non Current Liabilities</u>			
Enrolment fee refundable	\$ 745.45	\$ -	\$ 745.45
	\$ 745.45	\$ -	\$ 745.45
<u>Current Assets</u>			
GST Receivables	\$ 2,072.44	\$ -	\$ 2,072.44
Prepayments	-\$ 17,446.75	\$ -	-\$ 17,446.75
provision for Doubtful debts	\$ -	\$ -	\$ -
	-\$ 15,374.31	\$ -	-\$ 15,374.31
<u>Capital Expenditure</u>			
Assets less than \$1000	\$ 8,160.72	\$ 5,000.00	\$ 3,160.72
Build Fixed equip & Improvements	\$ 21,200.00	\$ 22,000.00	-\$ 800.00
Furniture & Equipment		\$ 15,000.00	-\$ 15,000.00
Computer Equipment		\$ 5,000.00	-\$ 5,000.00
	\$ 29,360.72	\$ 47,000.00	-\$ 17,639.28
<u>Trading Accounts</u>			
P&F	\$ 605.61	\$ 1,000.00	-\$ 394.39
OSHC	-\$ 8,995.91	-\$ 6,000.00	-\$ 2,995.91
Uniform	\$ 2,458.88	\$ -	\$ 2,458.88
	-\$ 5,931.42	-\$ 5,000.00	\$ 931.42
<u>Contra/Clearing A/cs</u>			
	\$ 3,949.01	\$ -	-\$ 3,949.01
<u>Net Cashflow</u>			
	\$ 199,975.15	\$ 7,504.51	\$ 192,470.64

TOTAL INCOME \$1,722,562



TOTAL EXPENDITURE \$1,495,579



School Fees 2016

Tuition	\$1940
	2 children, full fees less 5%
	3 children, full fees less 10%
	4 children, full fees less 15%
	5 children, full fees less 20%
Composite Fee	\$415 per student per year
Excursion/Sports Levy	\$130 per student per year
Resource / IT Levy	\$398 per student per year
Building Levy	\$227 per family per year
CEO Levy	\$188 per student per year

Work Health Safety & Welfare Report

St Bernadette's follow the policy and procedure guidelines outlined in the Catholic Church Safety Manual which is in line with the WHS Act. 2012. The school is committed to meeting the standards required and to meet these objectives the active co-operation of all persons involved is required by the school in establishing and maintaining the highest possible safety standards. The aim is to ensure that workers, volunteers, visitors and other persons working on the site are safe from injury and risks to their health while involved in school activities.

This is how we achieved safety standards in 2016:

- Emergency drills were conducted each term – Drills conducted included both evacuation and lockdown in various forms. The local MFS was contacted early in the year to discuss with the officer in charge what we did and how we did it in emergency situations. He was very impressed with our drill procedures. He pointed out that the location of the school was very close to all services and in the case of an emergency the response time would be very short.
- Critical Incident Response – the document was reviewed and updated.
- Training - Catholic Church Insurance offered to schools an online training package, St Bernadette's took up the offer and enrolled the staff. The modules are very comprehensive and staff receive certificates upon completion. This is a more efficient way to have training as we are able to include all staff and any staff that may commence school during the year. The staff attended a training session on WHS awareness, Resilience Training and four staff members attended emergency warden training in June.
- Staff were offered flu vaccinations.
- Cancer Council renewed our membership. The school reviewed the SunSmart Policy as part of the membership renewal. Membership is good for another 3 years.
- Testing/tagging of electrical equipment was completed in May by CC Reliable. Cords/appliances that were identified as an issue have been removed from school. The electrical register was updated. We have met compliance in this area.
- Servicing of fire equipment is conducted twice per year. In 2016 we changed contractors and are now with Proficient Fire. No issues with the equipment were identified.
- Hazard Management is an ongoing process. Hazard reporting is taken very seriously by workers and students and through our maintenance procedure we are able to deal efficiently and effectively with hazards that are identified.
- The WHS Committee meet twice a term and were very proactive in their approach to consultation and meeting standards. The committee work to an Agenda and items covered include review of the minor injury log for patterns and trends, review of incidents/accidents, safety issues, training analysis, hazard reports, maintenance issues and much more.
- Workplace inspections were conducted in terms 1 and 3. During terms 2 & 4 staff surveys were conducted on individual work spaces and WHS Management effectiveness. Risk assessments are an important part of any event that happens at school, staff are very proactive in their approach to risk management.

As usual in any school, time seems to go by quite fast – there is always so much happening and the more that happens - WHS is right there. Thank you to the leadership team for their ongoing support of WHS in St Bernadette's. All the staff work collaboratively towards continual improvement and leadership support is vital to an efficient and effective outcome.

Jenny McCabe
WHS Coordinator

Parents and Friends 2016

On behalf of the school I would like to say a big thank you to everyone that has volunteered and assisted with the various events and fundraising we have done throughout the year. Without family support, the P&F would not be able to function and support our school community.

The P&F have continued to support our children throughout the year with numerous events including the sale of Zooper Doopers on Wednesday and Friday lunchtime in terms 1 and 4, Movie night, Mother and Fathers' Day stalls, special meal deals, and Sports Day cake and coffee stall. With funds raised we have been able to purchase a refrigerated water fountain for the children to be able to drink from as well as refill drink bottles. Other goals for future purchases include some more toys for the sand pit as well as looking at some other equipment that would benefit all children.

As another year comes to a close, it is good to be able to reflect on the school community and the way we come together. It would be great to see more families involved within the school community. We realize that this can be hard with parents working and time being a scarce commodity for most families. The P&F meets 2 times a term and these meeting times vary to times that are best suited to those that can attend. The P&F would love to see more of our families become involved with the school community. If you have an hour or 2 to spend a term, we would love to have more input into how we can make our great school community even better. For all families I would encourage you to think about joining the P&F to help make your children's school the best it can be.

Fiona Davies

Chair P&F